



# Los Angeles County AUDIT COMMITTEE

Gerardo Pinedo, Chair  
2<sup>nd</sup> District  
Carl Gallucci, Vice-Chair  
4<sup>th</sup> District  
Louisa Ollague  
1<sup>st</sup> District  
Genie Chough  
3<sup>rd</sup> District  
Lori Glasgow  
5<sup>th</sup> District

MINUTES  
January 17, 2008

Vice-Chair Carl Gallucci called the meeting to order at 1:40 p.m. in Conference Room 525, Kenneth Hahn Hall of Administration.

## Committee Members Present

Carl Gallucci, Fourth District  
Dana Blackwell, Second District  
representing Gerardo Pinedo  
Genie Chough, Third District  
Lori Glasgow, Fifth District

## Committee Members Absent

Louisa Ollague, First District

## Others in Attendance

Maria Oms, Auditor Controller  
Don Chadwick, Auditor Controller  
Jim Schneiderman, Auditor Controller  
Lee Millen, Board of Supervisors  
Juanita Smith, Board of Supervisors

## Approval of Minutes

On motion of Lori Glasgow, seconded by Genie Chough and unanimously carried, the minutes of December 20, 2007 were approved.

## Old Business

Review of Board Policy Number 5.045 – Sunset Review Date (7/17/07): **On motion of Lori Glasgow, seconded by Genie Chough and unanimously carried, the Committee approved continuing this item to its February 21, 2008 Audit Committee meeting.**

Gay and Lesbian Adolescent Social Services, Inc., Contract Compliance Review – A Mental Health Service Provider (10/4/07): **On motion of Genie Chough, seconded by Lori Glasgow and unanimously carried, the Committee received and filed this report.**

West San Gabriel Valley Consortium DBA Career Partners – Rosemead Contract – A Department of Community and Senior Services Workforce Investment Act Program Provider (10/12/2007): **On motion of Genie Chough, seconded by Lori Glasgow and unanimously carried, the Committee received and filed this report.**

The Guidance Center Contract Compliance Review – A Department of Mental Health Service Provider (10/17/07): **On motion of Genie Chough, seconded by Lori Glasgow and unanimously carried, the Committee received and filed this report.**

Northeast Valley Health Corporation – A Department of Public Health HIV/Aids Preventive Care and Care Services Provider (10/19/07): **On motion of Genie Chough, seconded by Lori Glasgow and unanimously carried, the Committee received and filed this report.**

Department of Registrar-Recorder/County Clerk Personnel/Payroll Review (11/30/07): **On motion of Genie Chough, seconded by Lori Glasgow and unanimously carried, the Committee received and filed this report.**

Department of Justice Settlement Agreement – October 2007 Monitoring Results (12/17/07): **On motion of Genie Chough, seconded by Lori Glasgow and unanimously carried, the Committee received and filed this report.**

Beta Foster Care Foster Family Agency Contract Review – A Department of Children and Family Services Service Provider (12/17/07): **On motion of Genie Chough, seconded by Lori Glasgow and unanimously carried, the Committee received and filed this report.**

Families Uniting Families Foster Family Agency Contract Review – A Department of Children and Family Services Service Provider (12/17/07): **On motion of Genie Chough, seconded by Lori Glasgow and unanimously carried, the Committee received and filed this report.**

UAW – Labor Employment and Training Corporation Contract – A Community and Senior Services Workforce Investment Act Program Provider (12/27/07): **On motion of Genie Chough, seconded by Lori Glasgow and unanimously carried, the Committee received and filed this report.**

The Community College Foundation Contract – A Community and Senior Services Workforce Investment Act Program Provider (12/27/07): Lori Glasgow expressed her concern regarding the growing number of questionable expenditures with this contract. Since the disallowed expenditures seem to be increasing, Ms. Glasgow inquired whether the Department should cease paying the agency pending resolution of the issues.

Maria Oms, Auditor Controller's Office, reported that the Department should continue to honor the contract and pay the agency; however, the agency is expected to repay unsupported expenditures. CSS will be contacted regarding reports with questionable costs prior to future Audit Committee meetings, and the Auditor Controller's Office does track all collections for resolution.

Maria Oms and Don Chadwick, Auditor Controller's Office, clarified that CSS conducted an internal review of the Auditor's findings based on the Audit Committee's comments. Although the findings have not been closely monitored, CSS is in the process of going through all of the reports and identifying the recommendations and their status.

Genie Chough recommended that CSS Management initiate a process for conducting regular internal reviews. Mr. Chadwick noted that based on the number of Audit Committee recommendations issued in 2007, contact will be made with CSS to determine how many of these recommendations have been implemented and/or are outstanding. A status report will be provided at the February 21, 2008, Audit Committee meeting. **On motion of Genie Chough, seconded by Lori Glasgow and unanimously carried, the Committee received and filed this report.**

Housing Authority of the City of Los Angeles Contract – A Community and Senior Services Workforce Investment Act Program Provider (12/28/07): **On motion of Genie Chough, seconded by Lori Glasgow and unanimously carried, the Committee received and filed this report.**

Proposition A Contract – Fire Department Armed Security Services (Board Agenda January 8, 2008 Item 45) (1/3/08): **On motion of Genie Chough, seconded by Lori Glasgow and unanimously carried, the Committee received and filed this report.**

Group Home Program Monitoring Report – Downs and Martin Children Services – Downs and Martin Children Services Group Homes (1/3/08): **On motion of Genie Chough, seconded by Lori Glasgow and unanimously carried, the Committee received and filed this report.**

Proposition A Contracts – Office of Public Safety Armed and Unarmed Security Guard Services (Board Agenda 1/8/08 Items 51 through 58) (1/4/08): **On motion of Genie Chough, seconded by Lori Glasgow and unanimously carried, the Committee received and filed this report.**

Maravilla Foundation Contract – A Community and Senior Services Workforce Investment Act Program Provider (1/4/08): **On motion of Genie Chough, seconded by Lori Glasgow and unanimously carried, the Committee received and filed this report.**

Fiscal Review of Shamrock Cottage, Inc. – A Group Home Foster Care Contractor (12/17/07): **On motion of Genie Chough, seconded by Lori Glasgow and unanimously carried, the Committee approved continuing this item to its February 21, 2008 Audit Committee meeting.**

Los Angeles Community College District of Los Angeles Mission College Contract – A Community and Senior Services Workforce Investment Act Program Provider (1/4/08): **On motion of Genie Chough, seconded by Lori Glasgow and unanimously carried, the Committee received and filed this report.**

Watts Labor Community Action Committee Contract – A Community and Senior Services Workforce Investment Act Program Provider (1/8/08): **On motion of Genie Chough, seconded by Lori Glasgow and unanimously carried, the Committee received and filed this report.**

Door of Hope Community Center, Inc. Contract – A Community and Senior Services Workforce Investment Act Program Provider (1/8/08): **On motion of Genie Chough, seconded by Lori Glasgow and unanimously carried, the Committee received and filed this report.**

Raevery's Resource Center Contract – A Community and Senior Services Workforce Investment Act Program Provider (1/8/08): **On motion of Genie Chough, seconded by Lori Glasgow and unanimously carried, the Committee received and filed this report.**

VIP Community Mental Health Center, Inc. Contract Compliance Review – A Department of Mental Health Service Provider (1/8/08): **On motion of Genie Chough, seconded by Lori Glasgow and unanimously carried, the Committee received and filed this report.**

Child Protection Hotline (1/14/08): **On motion of Genie Chough, seconded by Lori Glasgow and unanimously carried, the Committee received and filed this report.**

Group Home and Foster Family Agency Monitoring: Maria Oms reported that the DCFS representative was unable to attend today's meeting to report on this item. This item was requested continued to February 21, 2008.

Staff was directed to invite the Children's Deputies to attend the February 21, 2008 Audit Committee meeting. **On motion of Genie Chough, seconded by Lori Glasgow and unanimously carried, the Committee approved continuing this item to its February 21, 2008 Audit Committee meeting.**

**Public Comment**

There was none.

**Other Business**

Jim Schneiderman, Auditor Controller, advised that the CEO has instructed their office to bill General Fund Departments for Audits to offset staff cost. However, some Departments may have difficulty paying for their Audits.

Carl Gallucci instructed Jim Schneiderman to provide a list of Departments that may have problems with this issue, at the next February 21, 2008 Audit Committee meeting.

**Adjournment**

There being no further business to conduct, the meeting was adjourned at 2:00 p.m.